



For lawyers, institutions, and modern organisations

THE COMPLETE DEEP DOCUMENT ANALYSIS SOLUTION

SOLUTION OVERVIEW

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THE REAL PROBLEM



When documents turn into obstacles:



01

More than 30% of the time allocated to a project is lost searching through digital files or physical documents.

02

More than 20% of the time allocated to a project is lost organizing and indexing digital or physical documents.

03

More than 10% of the time allocated to a project is lost editing digital or physical documents into formats that let you cite them.

When you're tired and frustrated because most of your work has been spent on basic tasks instead of on your thinking and expertise. And you're still not sure you haven't **missed something** in the documents you analyzed...

THE SOLUTION



SCANALYTIX means clarity, control, and efficiency in managing large and complex data sets, both digital and physical.

SCANALYTIX eliminates document chaos, reduces risks, and gives legal and administrative teams the freedom to focus on what truly matters: better-informed decisions, made faster, with exceptional results.





SOLUTION OVERVIEW



COLLECTION OF THE FILES



STEP 1

We take the documents in their original state, both the physical archive and the digital one, and organize them into a **unified and coherent structure**. The physical documents are unbound, sorted, and arranged chronologically, then correlated with the digital ones, while duplicates are identified and removed in order to form a complete and logical file. This organized foundation then enables scanning, cleaning, and digital analysis processes with maximum accuracy.

CLASSIC (PHYSICAL) ARCHIVE + DIGITAL ARCHIVE

1. Unbinding (physical documents), removing post-its, copying document envelopes
2. Reorganizing the file
3. Arranging documents chronologically
4. Scanning
5. Cleaning documents (reorienting pages and cleaning)
6. Removing duplicates
7. Renaming digital files

We collect the physical documents within 24 hours of the request.

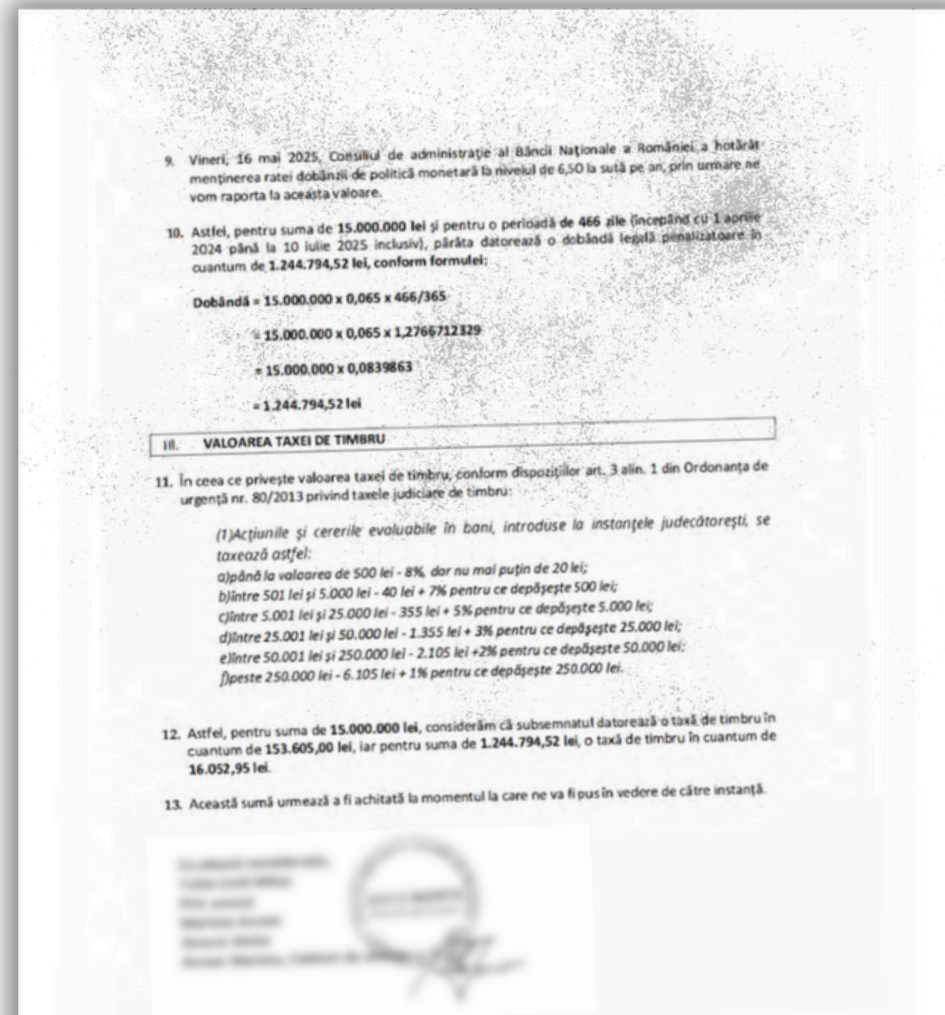
PROCESSING THE FILE



STEP 2

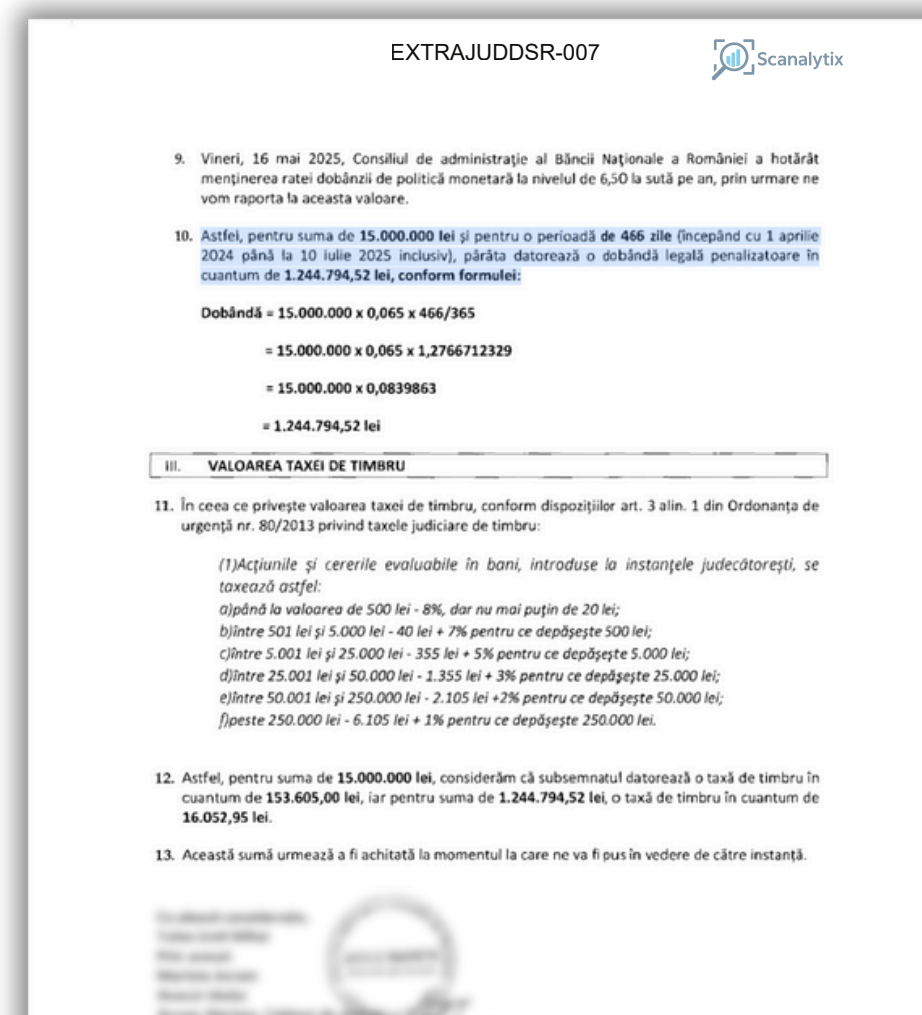
Before

1. The document is an image, the **text can't be indexed**.
2. Pages and **documents lack unique IDs**.
3. Information is **hard to find or verify**.
4. Each review requires **manual, time-consuming searching**.



After

1. **Fully searchable text** – find any key word fast.
2. **Uniquely numbered pages** – easy to reference and track.
3. **Higher efficiency** – quicker reviews and audits.
4. **Traceability and compliance** – every page is identifiable.
5. **Professional and organized** – documents ready for litigation, audit, or archiving.



PROCESSING THE FILE



STEP 2

EXTRAJUDDSR-007

Scanalytix

Vineri, 16 mai 2025, Consiliul de administrație al Băncii Naționale a României a hotărât menținerea ratei dobânzii de politică monetară la nivelul de 6,50 la sută pe an, prin urmare ne vom raporta la aceasta valoare.

Astfel, pentru suma de **15.000.000 lei** și pentru o perioadă de **466 zile** (începând cu 1 aprilie 2024 până la 10 iulie 2025 inclusiv), pârâta datorează o dobândă legală penalizatoare în cuantum de **1.244.794,52 lei**, conform formulei:

Dobândă = $15.000.000 \times 0,065 \times 466/365$
= $15.000.000 \times 0,065 \times 1,2766712329$
= $15.000.000 \times 0,0839863$
= **1.244.794,52 lei**

VALOAREA TAXEI DE TIMBRU

cea ce privește valoarea taxei de timbru, conform dispozițiilor art. 3 alin. 1 din Ordonanța de urgență nr. 80/2013 privind taxele judiciare de timbru:

(1) Acțiunile și cererile evaluabile în bani, introduse la instanțele judecătorești, se taxează astfel:

- a) până la valoarea de 500 lei - 8%, dar nu mai puțin de 20 lei;
- b) între 501 lei și 5.000 lei - 40 lei + 7% pentru ce depășește 500 lei;
- c) între 5.001 lei și 25.000 lei - 355 lei + 5% pentru ce depășește 5.000 lei;
- d) între 25.001 lei și 50.000 lei - 1.355 lei + 3% pentru ce depășește 25.000 lei;
- e) între 50.001 lei și 250.000 lei - 2.105 lei + 2% pentru ce depășește 50.000 lei;
- f) peste 250.000 lei - 6.105 lei + 1% pentru ce depășește 250.000 lei.

Astfel, pentru suma de **15.000.000 lei**, considerăm că subsemnatul datorează o taxă de timbru în cuantum de **153.605,00 lei**, iar pentru suma de **1.244.794,52 lei**, o taxă de timbru în cuantum de **6.052,95 lei**.

această sumă urmează a fi achitată la momentul la care ne va fi pus în vedere de către instanță.

Bates numbering is a unique sequential numbering system that identifies each page, file, or image in a document set. It is used mainly in legal, medical, and business fields to mark documents, providing consistent and protected identification throughout the entire set, even after scanning.

OCR, or Optical Character Recognition, is a technology that converts images containing text (scans, PDFs, or photos) into editable and searchable text. The process identifies characters, transforms them into digitally encoded data, and allows the information to be copied, edited, and processed by a computer.

INDEXING THE FILE



STEP 3

The **INDEX** is the foundation of the file's organization and the starting point for breaking it down into individual documents. Through its columns: **Start (BATES)** and **End (BATES)**, which show the page range, plus **Subject, Title, Date, and Links** to other documents — it clearly defines the content and position of every section.

In this way, the INDEX ensures coherent structure, full traceability, and quick access to each document as needed.

Start (BATES)	Final (BATES)	Subiect	Titlu	Data emiterii	Legatura cu alt document	Observatii
DSR-1000	DSR-1000	Monitorul Oficial_nr.699_Sumar_Legi si Decr	Monitorul Oficial_nr.699	25/7/2025		
DSR-1001	DSR-1025	Lege privind unele masuri fiscal_bugetare_De	Monitorul Oficial_nr.699_Legi_Decrete	25/7/2025		
DSR-1026	DSR-1031	Blanc	Blanc	25/7/2025		
DSR-1032	DSR-1049	ANAF_Ordin_nr.597_2025_completarea anexe	Monitorul Oficial_nr.439_Ordin_ANAF	13/5/2025		
DSR-1050	DSR-1051	Blanc	Blanc			
DSR-1052	DSR-1053	ANAF_Ordin_nr.623_2025_declararea impozit	Monitorul Oficial_nr.436_Ordin_ANAF	12/5/2025	Ordin ANAF_nr.587_2016	
DSR-1054	DSR-1054	MF_Ordin_nr.753_2025_prospectul de	Monitorul Oficial_nr.426_Ordin_MF	9/5/2025		
DSR-1055	DSR-1059	Blanc	Blanc	9/5/2025		
DSR-1060	DSR-1064	MF_Ordin_nr.231_2025_prospectul de	Monitorul Oficial_nr.114_Ordin_MF	7/2/2025		
DSR-1065	DSR-1067	ANAF_Ordin_nr.193_2025_model_formulare_	Monitorul Oficial_nr.114_Ordin_ANAF	7/2/2025		
DSR-1068	DSR-1069	ANAF_Ordin_nr.146_2025_metodologie distr	Monitorul Oficial_nr.113_Ordin_ANAF	7/2/2025		
DSR-1070	DSR-1070	ANAF_Ordin_nr.151_2025_actualizarea paltil	Monitorul Oficial_nr.114_Ordin_ANAF	7/2/2025		
DSR-1071	DSR-1071	ANAF_Ordin_nr.128_2025_formulare docum	Monitorul Oficial_nr.120_Ordin_ANAF	27/1/2025		
DSR-1072	DSR-1073	Cercetarea fenomenului Metaverse_ca medii	Cercetare_Metaverse	19/9/2022		
DSR-1074	DSR-1075	Cercetarea fenomenului Metaverse_ca medii	Cercetare_Metaverse	19/9/2022		
DSR-1076	DSR-1084	Cercetarea fenomenului Metaverse_ca medii	Cercetare_Metaverse	19/9/2022		
DSR-1085	DSR-1101	Cercetarea fenomenului Metaverse_ca medii	Cercetare_Metaverse	19/9/2022		

INDEXING THE FILE



STEP 3

External index: a version prepared for distribution to third parties (involved parties, auditors, external experts). It includes all pages, presented in a standardized, easy-to-follow format suitable for official communication and verification.

Internal index: used for the file's internal organization. It excludes blank pages and groups the pages belonging to each document, providing a clear and efficient view of the complete structure.

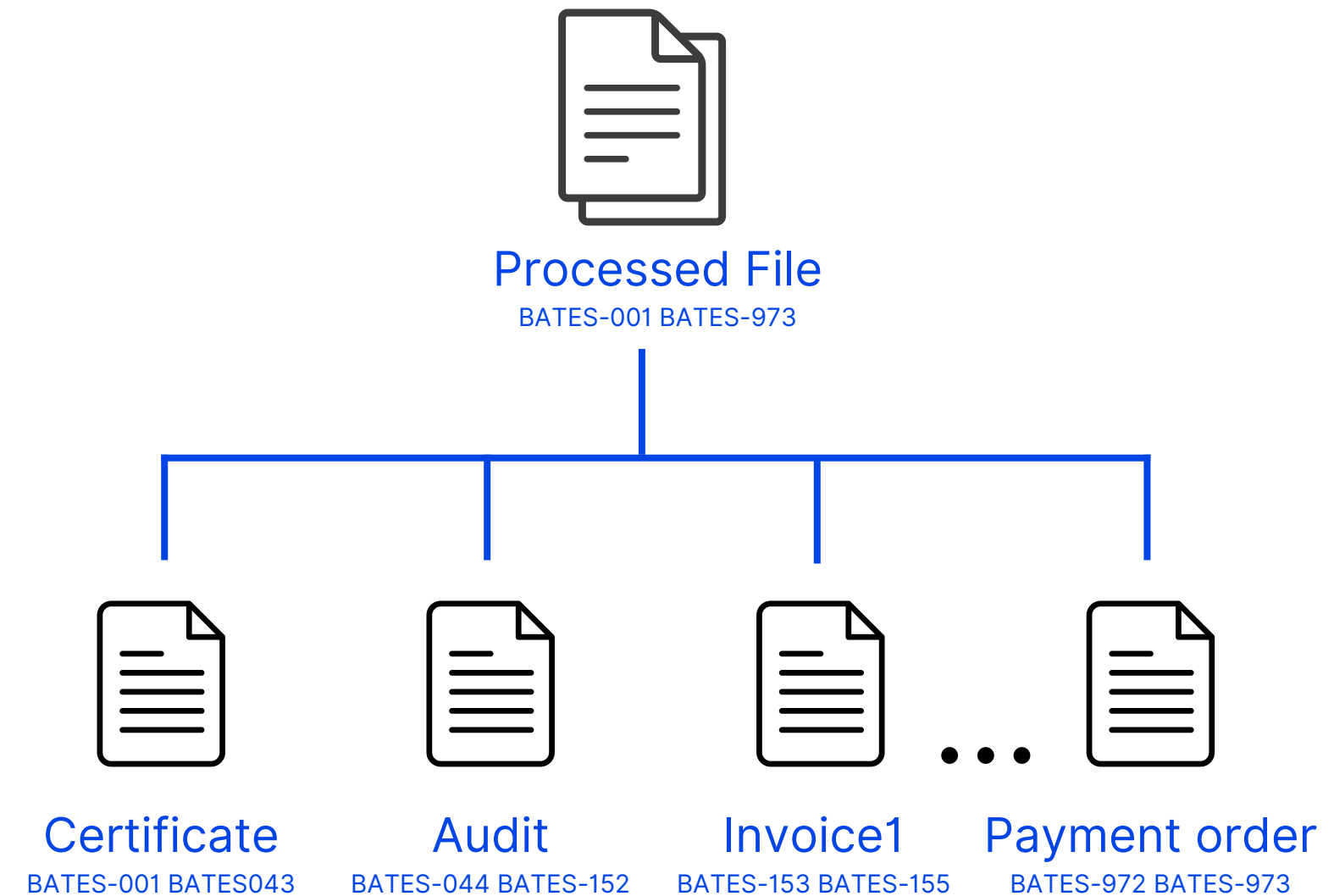
Start (BATES)	Final (BATES)	Subiect	Titlu	Data emiterii	Legatura cu alt document	Observatii
DSR-1000	DSR-1000	Monitorul Oficial_nr.699_Sumar_Legi si Decr	Monitorul Oficial_nr.699	25/7/2025		
DSR-1001	DSR-1025	Lege privind unele masuri fiscal_bugetare_De	Monitorul Oficial_nr.699_Legi_Decrete	25/7/2025		
DSR-1026	DSR-1031	Blanc	Blanc	25/7/2025		
DSR-1032	DSR-1049	ANAF Ordin_nr.597_2025_completarea anexe	Monitorul Oficial_nr.439_Ordin_ANAF	13/5/2025		
DSR-1050	DSR-1051	Blanc	Blanc			
DSR-1052	DSR-1053	ANAF Ordin_nr.623_2025_declararea impozit	Monitorul Oficial_nr.436_Ordin_ANAF	12/5/2025	Ordin ANAF_nr.587_2016	
DSR-1054	DSR-1054	MF Ordin_nr.753_2025_prospectul de	Monitorul Oficial_nr.426_Ordin_MF	9/5/2025		
DSR-1055	DSR-1059	Blanc	Blanc	9/5/2025		
DSR-1060	DSR-1064	MF Ordin_nr.231_2025_prospectul de	Monitorul Oficial_nr.114_Ordin_MF	7/2/2025		
DSR-1065	DSR-1067	ANAF Ordin_nr.193_2025_model_formulare	Monitorul Oficial_nr.114_Ordin_ANAF	7/2/2025		
DSR-1068	DSR-1069	ANAF Ordin_nr.146_2025_metodologie_distr	Monitorul Oficial_nr.113_Ordin_ANAF	7/2/2025		
DSR-1070	DSR-1070	ANAF Ordin_nr.151_2025_actualizarea paltil	Monitorul Oficial_nr.114_Ordin_ANAF	7/2/2025		
DSR-1071	DSR-1071	ANAF Ordin_nr.128_2025_formulare_docum	Monitorul Oficial_nr.120_Ordin_ANAF	27/1/2025		
DSR-1072	DSR-1073	Cercetarea fenomenului_Metaverse_ca mediu	Cercetare_Metaverse	19/9/2022		
DSR-1074	DSR-1075	Cercetarea fenomenului_Metaverse_ca mediu	Cercetare_Metaverse	19/9/2022		
DSR-1076	DSR-1084	Cercetarea fenomenului_Metaverse_ca mediu	Cercetare_Metaverse	19/9/2022		

Start (BATES)	Final (BATES)	Subiect	Titlu	Data emiterii	Legatura cu alt document	Observatii
DSR-1000	DSR-1000	Monitorul Oficial_nr.699_Sumar_Legi si Decrete_Decizii	Monitorul Oficial_nr.699	25/7/2025		
DSR-1001	DSR-1025	Lege privind unele masuri fiscal_bugetare_Decret pentri	Monitorul Oficial_nr.699_Legi_D	25/7/2025		
DSR-1032	DSR-1049	ANAF Ordin_nr.597_2025_completarea anexelor 1si2_0	Monitorul Oficial_nr.439_Ordin	13/5/2025		
DSR-1050	DSR-1051	Bunuri scoase la licitatie_ANAF	Licitatii_ANAF	12/5/2025		
DSR-1052	DSR-1053	ANAF Ordin_nr.623_2025_declararea impozitelor si tax	Monitorul Oficial_nr.436_Ordin	12/5/2025	Ordin ANAF_nr.587_2016	
DSR-1054	DSR-1054	MF Ordin_nr.753_2025_prospectul de emisiune al	Monitorul Oficial_nr.426_Ordin	9/5/2025		
DSR-1055	DSR-1059	Anexa MF Ordin_nr.753_2025_prospectul de emisiune	Monitorul Oficial_nr.426_Ordin	9/5/2025		
DSR-1060	DSR-1064	MF Ordin_nr.231_2025_prospectul de emisiune al	Monitorul Oficial_nr.114_Ordin	7/2/2025		
DSR-1065	DSR-1067	ANAF Ordin_nr.193_2025_model_formulare_declararea	Monitorul Oficial_nr.114_Ordin	7/2/2025		
DSR-1068	DSR-1069	ANAF Ordin_nr.146_2025_metodologie_distribuire sum	Monitorul Oficial_nr.113_Ordin	7/2/2025		
DSR-1070	DSR-1070	ANAF Ordin_nr.151_2025_actualizarea_paltilor anticipa	Monitorul Oficial_nr.114_Ordin	7/2/2025		
DSR-1071	DSR-1071	ANAF Ordin_nr.128_2025_formulare_documento active	Monitorul Oficial_nr.120_Ordin	27/1/2025		
DSR-1072	DSR-1073	Cercetarea fenomenului_Metaverse_ca mediu comunic	Cercetare_Metaverse	19/9/2022		
DSR-1074	DSR-1075	Cercetarea fenomenului_Metaverse_ca mediu comunic	Cercetare_Metaverse	19/9/2022		
DSR-1076	DSR-1084	Cercetarea fenomenului_Metaverse_ca mediu comunic	Cercetare_Metaverse	19/9/2022		
DSR-1085	DSR-1101	Cercetarea fenomenului_Metaverse_ca mediu comunic	Cercetare_Metaverse	19/9/2022		

BREAKING DOWN THE FILE

STEP 4

Breaking the file into individual documents allows lawyers and experts to quickly access only the sections relevant to their analysis or case. This way, each user works efficiently without going through the entire file, saving time and reducing the risk of errors. The breakdown is done based on the index.



Benefits:

1. **Clear organization:** each section becomes a distinct, easy-to-manage document.
2. **Fast access:** you can instantly locate only the relevant part.
3. **Efficient, secure collaboration:** different departments can work on separate documents.
4. **Better performance:** smaller files that open and process more easily.
5. **Greater traceability:** each document can be identified and handled individually.

BREAKING DOWN THE FILE



STEP 4.1 - Secure copies and documents connected through a QR code

After breaking down the file, we create secure copies of the documents, each protected with a unique password, allowing them to be shared outside the cloud environment with partners or third-party organizations under maximum security conditions.

In parallel, we generate an additional version of the documents that includes personalized QR codes on each page. By scanning them, the user can be redirected to:

- a summary and analysis of the document,
- the password-protected files,
- other relevant resources (from a PDF to the corresponding Excel file or to the editable version).

Benefits:

1. Secure distribution of documents outside the cloud, with **password-controlled access**.
2. Instant access via QR scanning, **without manual searching**.
3. **Smart integration between formats** (PDF, Excel, Word, PPT, editable files, etc.).
4. **Full traceability** and quick source verification.
5. Efficient, professional handling and sharing of **sensitive information**.



ADVANCED SEARCH



STEP 5

Using advanced text-analysis technologies and AI tools, we perform complex searches across documents based on customized keywords and expressions, including those requested by the client and those recommended by our team.

The results are compiled into a **general report** (showing how many times each expression appears and noting those that do not) and into detailed Excel reports for each term, which include:

- the document and page where the expression appears,
- the full context,
- the exact or partial match (relevance),
- and a direct link to the source file.

Benefits:

1. **Clear organization:** each section becomes a distinct, easy-to-manage document.
2. **Fast access:** you can immediately find only the relevant part.
3. **Efficient collaboration:** different people can work on separate documents.
4. **Better performance:** smaller files that open and process more easily.
5. **Greater traceability:** each document can be identified and handled individually.
6. **No result found:** a signal to verify the original documents.

extras din raport general

expresie	numar_aparitii
SICE	2
Procuror	2
ONRC	8
Auditor	4
Mandat	13
Durata Mandat	13
Presedinte	10
Vicepresedinte	4
Comisar	5
Carte funciară	3
Număr acțiuni	10
Cota de participare	8
Persoane Împuternicite	2
Durata sediului	35
Documente Contabile	0

ADVANCED SEARCH



STEP 5

Each expression has its own folder with highlighted PDFs, where the searched terms are visually marked with colored highlights, making rapid analysis and manual verification easier.

> 4. CAUTARI > risc ▾

- PDF 01.12.2018_Studiul insolventelor in Romania_DSR-2108_DSR-2123.pdf
- PDF 01.11.2001_NATO_OSINT_HANDBOOK_DSR-2124_DSR-2180.pdf
- PDF 01.07.2020_Startegia nationala de aparare a tarii_DSR-2037_DSR-2079.pdf
- PDF 01.06.2021_Fonduri_UE_SFC2021_DSR-1351_DSR-1526.pdf**
- X O_risc.xlsx

DSR-1355 Scanalytix.ai

Tabelul 4: Dimensiunea 1 – Domeniu de intervenție57
 Tabelul 5: Dimensiunea 2 – Formă de finanțare57
 Tabelul 6: Dimensiunea 3 – Mecanism teritorial de punere în practică și abordare teritorială.....57
 Tabelul 7: Dimensiunea 6 – Teme secundare în cadrul FSE+58
 Tabelul 8: Dimensiunea 7 – Dimensiunea egalității de gen în cadrul FSE+*, FEDR, Fondul de coeziune și FTJ58

2.1.1.1. Obiectiv specific: ESO4.4. Promovarea adaptării la schimbare a lucrătorilor, a întreprinderilor și a antreprenorilor, a îmbătrânirii active și în condiții bune de sănătate și a unui mediu de lucru sănătos și bine adaptat, care să reducă **riscurile** la adresa sănătății (FSE+)59

2.1.1.1.1. Intervenții din fond59

Tipurile de acțiuni aferente – articolul 22 alineatul (3) litera (d) punctul (i) din RDC și articolul 6 din Regulamentul FSE+59

Principalele grupuri-țintă – articolul 22 alineatul (3) litera (d) punctul (iii) din RDC:.....60

Acțiuni menite să garanteze egalitatea, incluziunea și nediscriminarea – articolul 22 alineatul (3) litera (d) punctul (iv) din RDC și articolul 6 din Regulamentul FSE+60

Indicarea teritoriilor specifice vizate, inclusiv utilizarea planificată a instrumentelor teritoriale – articolul 22 alineatul (3) litera (d) punctul (v) din RDC.....60

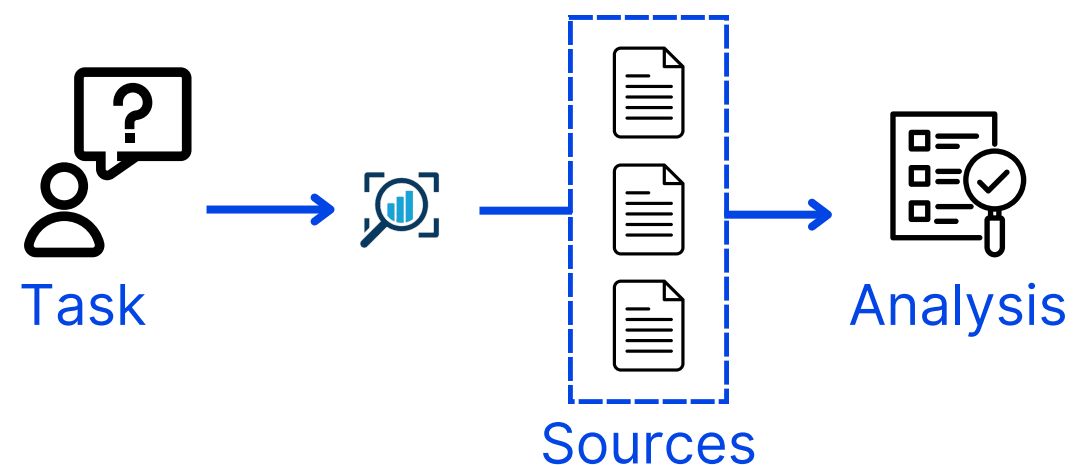
riscurile

document	pagina	context	cuvant_cheie_gasit	relevanta
01.06.2021_Fonduri_UE_SFC2021_DSR-1351_DSR-1526.pdf	5	care să reducă riscurile la adresa sănătății	riscurile	partial
01.06.2021_Fonduri_UE_SFC2021_DSR-1351_DSR-1526.pdf	21	vulnerabilă și expusă riscului de excluziune socială	riscului	partial
01.06.2021_Fonduri_UE_SFC2021_DSR-1351_DSR-1526.pdf	22	vulnerabilă și expusă riscului de excluziune socială	riscului	partial
01.06.2021_Fonduri_UE_SFC2021_DSR-1351_DSR-1526.pdf	24	care să reducă riscurile la adresa sănătății Situațiile provocate	riscurile	partial
01.06.2021_Fonduri_UE_SFC2021_DSR-1351_DSR-1526.pdf	25	pentru a preîntâmpina riscuri noi, emergente și	riscuri	partial
01.06.2021_Fonduri_UE_SFC2021_DSR-1351_DSR-1526.pdf	27	și la reducerea riscului de părăsire timpurie	riscului	partial
01.06.2021_Fonduri_UE_SFC2021_DSR-1351_DSR-1526.pdf	29	privind participarea la educație, consiliere și educație parenta	risc	exact match

SMART REPORTING AND ASSISTED ANALYSIS

STEP 6

Through advanced information-processing technologies, we deliver a **granular, context-based analysis** of the legal file, with direct references to the relevant sources. The process is automated but verified by our experts. This allows us to provide complete, validated results on the same day, even for complex files, **without offering legal solutions** for the dispute itself.



Benefits:

1. Precise, contextual analysis **supported by real legal expertise**.
2. **Intelligent correlation of information** across documents and involved parties.
3. **Full transparency**, with direct references to litigation sources and, upon request, to jurisprudence.
4. **Fast delivery**: same-day results, accuracy verified by two AI engines.
5. A balanced blend of automation and human oversight, **ensuring trustworthy outcomes**.

STORE IN SECURE ENVIRONMENTS

PASUL 7

In the final stage, we provide clients with organized, secure cloud environments — whether **Google Drive**, **Microsoft OneDrive**, dedicated local storage, or **Tresorit**, our Swiss partner for top-level encrypted storage.

All processed information is centralized, easy to access, and ready for team sharing, ensuring a smooth transition from a classic archive to a digital, efficient, modern way of working.

Benefits:

1. **Advanced security** through encrypted storage and trusted partnerships.
2. **Instant access** to all processed documents from any location.
3. **Easy collaboration** across members and teams.
4. **Clear, unified organization** of the digital archive.
5. **Reduced time and costs** through an efficient transition to a modern workflow.



REAL BENEFITS



Efficiency in document processing

By automating the steps of scanning, indexing, and searching, SCANALYTIX significantly reduces the time spent on repetitive administrative tasks. What once took hours can now take seconds, allowing teams to focus on what truly matters.



Drastic cost saving

The costs tied to losing, searching for, or recreating documents are almost entirely eliminated. In addition, legal risk and indirect expenses drop sharply, leading to substantial savings that become visible even in the first year.



Quicker, more informed decisions

Instant access to relevant documents and the integration of AI-based predictive analyses help legal teams make more confident decisions in less time. This creates a real advantage in a field where every minute counts.



Instant access to all information

Whether it's an old contract, an email, or a record from a file, SCANALYTIX enables instant document retrieval through an advanced search system, even within large and uneven libraries.

TECHNOLOGY & PARTNERS





**BE FRIENDS WITH YOUR DOCUMENTS!
WE ORGANIZE THEM, YOU ANALYZE THEM WITH EASE!**



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 www.scanalytix.ai